

# CRESTVIEW NEIGHBORHOOD ASSOCIATION

# CALENDAR 2020-2021

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## BOARD MEETING DATES

EVERY 3<sup>rd</sup> WEDNESDAY - EXCEPT WHERE HOLIDAYS FALL

Wednesday, January 15<sup>th</sup>, 2020

Wednesday, February 19<sup>th</sup>, 2020

Wednesday, March 18<sup>th</sup>, 2020

Wednesday, April 22<sup>nd</sup>, 2020 (4<sup>th</sup> Wednesday due to Pesach)

Wednesday, May 20<sup>th</sup>, 2020

Wednesday, June 17<sup>th</sup>, 2020

Wednesday, July 15<sup>th</sup>, 2020

Wednesday, August 19<sup>th</sup>, 2020

Wednesday, September 16<sup>th</sup>, 2020

Wednesday, October 21<sup>st</sup>, 2020

Wednesday, November 18<sup>th</sup>, 2020

Wednesday, December 23<sup>rd</sup>, 2020 (4<sup>th</sup> Wednesday due to Chanukah)

Wednesday, January 20<sup>th</sup>, 2021

Wednesday, February 17<sup>th</sup>, 2021

Wednesday, March 17<sup>th</sup>, 2021

Wednesday, April 21<sup>st</sup>, 2021

Wednesday, May 19<sup>th</sup>, 2021

Wednesday, June 16<sup>th</sup>, 2021

Wednesday, July 21<sup>st</sup>, 2021

Wednesday, August 18<sup>th</sup>, 2021

~~Wednesday, September 15<sup>th</sup>, 2021~~ - Tuesday, September 14<sup>th</sup>, 2021 - Due to Yom Kippur

Wednesday, October 20<sup>th</sup>, 2021

Wednesday, November 17<sup>th</sup>, 2021

Wednesday, December 15<sup>th</sup>, 2021

# CRESTVIEW NEIGHBORHOOD ASSOCIATION

## BOARD AGENDA 2020-2021

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### TENTATIVE EVENT PLANNING

- 2020, Spring - Block Captains Event + New Neighbor Welcome
- 2020, Summer - 4<sup>th</sup> of July Street Closure/Block Party
- 2020, Fall - Block Party
- 2020, Winter - Annual Town Hall
- 2021, Spring - Block Captains Event + New Neighbor Welcome
- 2021, Summer - 4<sup>th</sup> of July Street Closure/Block Party
- 2021, Fall - Annual Town Hall
- 2021, Winter - Elections

### PREVIOUS HOSTED EVENTS AND/OR IDEAS FOR NEW EVENTS

- Neighborhood Wide Garage Sale - Sun, July 19<sup>th</sup>, 2020 and Sun, August 1<sup>st</sup>, 2021
- Block Party BBQ
- Public Safety Expo featuring PD, FD, Security firms/tech
- Co-Branded Event w/ South Robertson Neighborhood Council (SORO) RRC?
- Picnic Social
- CPR Seminar
- Community Emergency Response Team (CERT) Training requires 7 wks + host site
  - 2020 - Thursdays at Claude Pepper from 630P to 9P - Jan 9<sup>th</sup> to Feb 20<sup>th</sup>
  - 2020 - Wednesdays at Claude Pepper from 6P to 830P - May 6<sup>th</sup> to June 17<sup>th</sup>
  - 2020 - Tuesdays at Claude Pepper from 630P to 9P - Aug 11<sup>th</sup> to Sept 22<sup>nd</sup>
  - 2021 - Mondays at RRC from 630P to 9P - Jan 11<sup>th</sup> to Feb 22<sup>nd</sup>
  - 2021 - Wednesdays at RRC from 6P to 830P - May 26<sup>th</sup> to July 7<sup>th</sup>
  - 2021 - Tuesdays at RRC from 630P to 9P - July 22<sup>nd</sup> to Sept 2<sup>nd</sup>

# CRESTVIEW NEIGHBORHOOD ASSOCIATION

## VISION 2020-2021

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### PRESIDENT'S GOALS

- 2019, Winter - Branding guide files + Media syndicated.
- 2020, Spring - Website Updated; payments, calendar, docs, photos, branding.
- 2020, Summer - Begin Quarterly Newsletter syndicated across all electronic
- 2020, Fall - Tree Canopy Program Rollout and Mapping - 1800 S Wooster
- 2020, Winter - Annual Town Hall + Crestview Neighbor Awards (Garden, BC)
- 2021, Spring - Electronic Survey of Crestview
- 2021, Summer - Block Party BBQ
- 2021, Fall - Annual Town Hall
- 2021, Winter - Elections

### DOCUMENTS TO UPDATE FROM FILE ARCHIVES and/or CREATE

- Brand Guide - Colors, Font, Logo/WordArt, Hastags, Letterhead
- CNA Membership Form + Reasons to Join
- Volunteer Outreach Form
- Event Sign-in Sheet
- Map of Crestview
- Map of Block Captains and BC Contact List
- Map of Local Assets (working doc)
  - Stop Signs, 4 way stops, traffic lights, humps
  - mechanical/utility boxes
  - potential site improvements - LA Fitness entry, broken sidewalks, etc.
- Board Docs - Organization Chart;
  - Board, Block Captains, Neighbors, CD Reps, LAFD, LAPD-SLO
- New Neighbor Welcome Letter - Dear New Crestview Resident
- Member Guide - What is a Block Captain and What do they Do?
- Event Guide - How to host a Party for Block Captains + New Neighbors
  - Flyer Template
  - Checklist for Items to bring, food, agenda + host location

## DOCUMENTS TO UPDATE FROM FILE ARCHIVES and/or CREATE (cont)

- Event Guide - How to host a Block Party
  - Contacts - Kona Ice Truck, CD Reps, etc.
  - Permits, paperwork and/or links to insurance
  - Flyers and Promotion materials and/or templates
  
- Board Guide - President, VP, Treasurer, Member at Large
- Event Guide - How to host an Annual Town Hall
  - Available Spaces, budget, contacts, flyer, etc.
  
- Newsletter - MS Powerpoint to Publitas online and/or G.Drive
- Website Section: Guides - Neighborhood Materials
  - Crestview Frequently Asked Questions
  - Crestview Guide to Deter Burglary
  - Crestview Guide to Volunteer Opportunities
  - Crestview Emergency Supplies Checklist for First Aid Kits
  - Crestview Guide to Home Safety